



2023 STUDENT COMMUNITY ENGAGEMENT COMPETITION INSTRUCTIONS

Deadline for Registration Form and Short Write Up:

18 August 2023

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2023 STUDENT COMMUNITY ENGAGEMENT/HEALTH PROMOTION COMPETITION, SINGAPORE

I. ABOUT THE PROGRAM

The earlier Student Prevention Table Clinician program initiated by SEAADE with the generous sponsorship of GC Dental Asia which ran for twelve years from 2005 to 2016, provides a wonderful opportunity for dental students and their schools to show prevention ideas and community engagement or oral health promotion activities in combating oral diseases/ conditions prevalent in their countries. The program, the last being in Ho Chin Minh SEAADE meeting, allowed dental student teams from various member institutions an opportunity to showcase their involvement in their country's population and compete for awards and recognition in community engagement efforts.

The 2021 SEAADE meeting in Jakarta saw a revival of the program with a slight change of program name under the purview of SEAADE Council. It was a group/team effort including all colleagues across many countries, done totally on-line. The program was continued in 2022 SEAADE meeting in Siem Reap, Cambodia and in our next 2023 SEAADE meeting in Singapore.

Two-phase selection of submissions:

1. Online Preliminary Selection of Finalists (2 item material submission online judging)
2. Finalist Face to Face Competition (10 Finalists Oral Presentation of Table Display Competition)

II. GENERAL DEFINITION OF COMPETITION

A student community engagement program technically speaking is a show case of an exhibit and actual demonstration of an activity/project or research that had been implemented at some stage in the student's dental education program.

The activity implemented should be a formal TEAM project conducted by a group of students (minimum two) either as part of their dental undergraduate curriculum, co-curriculum activities or other community / oral health promotion programs.

The activity or project for this competition should relate to any prevention or public health work or health promotion activities carried out by a group of students on a selected target in the community or clinical setting. Production and Presentation of all kinds of audio-visual modes optimizing the latest in digital technology are expected.



The community-engagement program should be creative and innovative and can be presented in the form of an exhibit of product outcome, posters accompanied by visual aids, poster/report, slide shows, videos, pamphlets, brochures, even a 3D simulation exhibits etc.

III. CRITERIA DESCRIPTION OF ELIGIBLE PROJECT

(A) The Project

1. Must be part of either Oral prevention/Dental public health/Community oral health promotion project, a community activity project that has been conducted as part of the school's dentistry curriculum, co-curriculum or formal community project under supervision.
2. Has undertaken a formal planning process, implemented with tangible and intangible outcomes and assessed/evaluated
3. Must emphasized on teamwork thus be carried out by student groups (not less than 2 students per group).
4. Only 1 project submission is allowed for each participating school.
5. Participating submission (without presenter) will undergo Online Preliminary judging to select the Finalists. All participating schools must include the following for the preliminary submission:
 - a) A short write up (see Attachment B) of not more than 300 words about the project undertaken (title, introduction, objective(s), planning process, implementation, Project assessment/evaluation. Follow strictly the format given.
 - b) A poster/slide presentation of the project.
6. Finalist Presentation (Face to Face)
 - a) 10 maximum Finalists will be chosen for the final presentation.
 - b) Finalist must be present physically at the event venue to display/demonstrate as a table clinic the creative innovation of the team. The student will be provided with a table, chair and poster board. Other instructions will follow in due time.
 - c) Student Finalist must also conduct a 7-10 minute maximum Face to Face ORAL presentation on behalf of her/his team. A 5-minute Q and A session from judges will follow.
 - d) The exhibition will be opened to All participants at the SEAADE meeting after the completion of close judging. Students MUST be at their respective table.
 - e) Dean of the institution of the Student Finalist is responsible in supporting his/her student's travel arrangements and accommodation.
 - f) ONLY ONE Student Finalist Representative is given FREE Registration



B. The participating School

1. Must be a current and paid (annual fees) Institutional Member of SEAADE.
The school is expected to support (travel, accommodation and subsistence allowance) the
2. student presenter (and team if applicable) to the conference venue (face to face) and,
3. The school must provide study leave to allow the participating student to remain at the SEAADE meeting until completion.

C. The participating students

1. Must have the project endorsed by the Dean or designated Academic of the participating Dental School/Faculty.
2. Must be from a dental school registered as a current and paid (annual fees) Institutional Member of SEAADE
3. Must be selected by their school through some formal and transparent selection process. Must be an undergraduate at the time the project is carried out.
4. A recent graduate (within 1 year of graduation), chosen to represent the institution, can also participate/ present at the SEAADE Annual Session of the year.
5. Only one (1) registered student from each participating school is eligible to present the table clinic/community work for judging.

IV. INVITATION TO PARTICIPATE/RESPONSIBILITY OF SCHOOL

1. A letter of invitation to participate in the above program will be sent to the Dean of each dental school who is a current Institutional Member of SEAADE.
2. The Dean will then indicate whether or not the school will participate by completing the form A (Registration) and B (Short write/up) furnished by SEAADE.
3. If the Dean decides the school will participate, he/she will then provide the name of the faculty advisor who will assist the students in properly fulfilling the requirements of the program.
4. The Dean must also ensure that the relevant registration forms are returned in time prior or to the due date to the Competition Chairman and cc to Co-Chairman and SEAADE Secretariate.



V. RESPONSIBILITY OF THE FACULTY ADVISOR

It is the responsibility of the faculty advisor, appointed by the participating school Dean, to:

1. Ensure that the students' community engagement project is in compliance with the regulations established by SEAADE.
2. Ensure that the students complete and return the required forms to be endorsed by the Dean prior to the stipulated due date.
3. Mentor and guide the students in the preparation for the competition.

VI. STUDENT PARTICIPANT BENEFITS

Free Registration

Only the 10 selected finalists (one per successful team) are eligible to receive FREE registration. S/he will be asked to register upon receiving the letter as finalist and can collect the badge upon registration at the Annual Session registration counter (FACE TO FACE event) on the event day. The Annual Session badge will entitle her/him admission to all no-fee-ticketed scientific session and to the technical exhibit area.

Function To Attend

1. Orientation Briefing

If deemed necessary, a briefing will be arranged and all student presenters participating in the SEAADE Student Community Engagement Competition are required to attend the above briefing face to face or virtual. Students and their Mentors will be alerted via email or whats-app.

2. Awards Program and Reception

- a) Students will be invited to any other relevant reception hosted during the Annual Meeting.
- b) Students are expected to be present for the Award presentation of this Competition. Day, date and time will be informed later.



VII. PROJECT JUDGING

Judging will be conducted in 2 Phase:

1. Preliminary Judging

- a) A qualified panel of Judges will be appointed to review the contents of all the eligible submissions described earlier (Section ELIGIBILITY: (A) The Project).
- b) The best 5 finalists with the highest marks will be selected to go for the Final competition on the day of SEAADE Annual Scientific Session at Siem Reap. A letter announcing the outcome of the selection will be sent to every team leaders and or advisor.
- c) Decisions made by the Panel of Judges are final. No appeals will be entertained.

2. Final Judging

- a) Finalists are required to be physically present at event venue on the day of judging.
- b) Any finalist who failed to inform their intended attendance 2 WEEKS prior to SEAADE Meeting date will be disqualified.
- c) Potential finalists in the waitlist will be invited to replace the empty slot.
- d) A qualified panel of at least three (3) Judges will be appointed by SEAADE Community-Engagement Competition Committee to evaluate the finalists.
- e) The project will be rated according to the following areas:
 1. Project/Research Relevance
 2. Table/Poster Display/Video display
 3. 7-10 minutes maximum Oral Presentation (Finalists only) with Q & A session
- f) Decisions made by the Panel of Judges are final. No appeals will be entertained.

VIII. REGULATIONS

1. Application Process

The school/student identified by the institution must submit the application form (Attachment A). Together with Form A, the student is to submit a short write up of not more than 300 words (font size 12 Times Roman, format as described) about the project they are presenting encompassing the following information (Attachment B):

- a) Project Title
- b) Target Group/Audience



- c) Introduction
- d) Aim and Specific Objective(s) of the Project
- e) Outlin/Description of Project Conduct
- f) How Project has been evaluated/Project Outcome (Results)/Project Impact.

2. Presentation

- a) Each participating school can only submit one Community Engagement/Oral Health Promotion project.
- b) Only one (1) student can present the team's submission during the Face-to-Face final judging. Other students from the group can assist the presenter during the open presentation.
- c) Students must remain at their assigned table/poster at all times during the entire judging session unless otherwise informed (Face to face mode).
- d) All displays, including charts, models, booklets, projector, screen etc must be confined to the tabletop. The size of the table will be informed to the student nearer to the Annual Meeting (Face to face mode).
- e) Substitution of student representative for presentation or significant changes in the title of the project from that listed in the official program is not permitted after submission unless for reasons accepted by Competition Committee.
- f) Judging is a closed door session. Except for the student presenter and the Judges, no other persons are permitted in the area.
- g) The oral presentation should be no longer than 7-10 minutes and 5 minutes for question and answers.
- h) Formal attire is expected from all Student Presenters.

3. Time of Presentation (For Face to Face mode)

- a) Student Presenter must report to the table clinic area in the exhibit hall to set up their exhibits/posters/other related materials promptly at least two hours prior to judging session.
- b) Unless differently instructed, Student must be present the entire time of the judging session. Please take note that although the Judge have already viewed your display, he/she may return to your table if he/she wants to ask additional questions.
- c) An open presentation for all other participants of the Annual meeting will take place after the closed judging session. Student presenters and team (if any) are expected to be at their respective tables/posters.



4. Facilities provided (Face to Face mode)

- a) Each student will be provided with the following standard facilities:
 - 1 table
 - 1 chair
 - 1 single space poster board
- b) Students who require other facilities such as extension plugs, x-ray view boxes, slide projectors etc, must request from the Secretariat in advance. However, availability of the 'extra' facility is subject to the LOC's ability to provide.

5. Handout Materials (Face to face mode)

- a) Handout materials are not required, however additional points can be gained from the availability of a concise and well planned write up.
- b) If the student plan to utilize such, handout material is limited to a one page write up of the project/table presentation.

6. Audiovisual

- a) Amplified sound devices, heavy office equipment, patients or live models are not allowed.
- b) Only the following devices are allowed at the student presenter's expense and should not distract other presenters:
 - 1. Sound reproducing devices with individual earphones.
 - 2. Videocassette recorders, monitors and computer terminals.

7. Advertising

- a) No advertising material(s) resembling a commercial promotional effort should be included or shown in the student presenters' display at all times.
- b) No trade names (brand or company) should be used in any of the display items during judging. Only generic identifiers are allowed.
- c) Name of Institution however is allowed in the materials presented.



8. Assistance Received

Student participants are encouraged to acknowledge assistance or support they received in their presentation.

IX. AWARDS

Will be in the form of:

1. Monetary award
2. Certificate of Winners

(Only One Certificate will be given with all group team names. A second Certificate will be issued to the Winning Institution. A third will be given to the officially appointed Supervisor/ Team Advisor. Any other certificates will be at the discretion of the organizers and approved by SEAADE Council)

ANY VIOLATION OF THE ABOVE REGULATIONS WILL AUTOMATICALLY DISQUALIFY THE STUDENT/INSTITUTION FROM THE COMPETITION AND THE SUBMISSION/DISPLAY WILL NOT BE JUDGED.

Thank you!

Prepared by :

Chairman and Co-Chairman

2023 SEAADE Student Community Engagement Competition

May 2023